

**SMYTH COUNTY**  
**121 Bagley Circle, Suite 120 – Marion, VA 24354**  
**Phone 276-783-3298, Ext. 1 – Fax 276-783-9314**

**APPLICATION FOR A BUILDING & ZONING PERMIT**

**THIS APPLICATION EXPIRES IN ONE YEAR**

Note: The issuance of this application does not guarantee that a building permit or a zoning permit will be issued. It will be used to help determine if your project complies with the Virginia Uniform Statewide Building Code and local ordinances.

Date: \_\_\_\_\_ Tax Map No. \_\_\_\_\_

Applicant's Name \_\_\_\_\_

Address: \_\_\_\_\_

Phone No: \_\_\_\_\_ (message) \_\_\_\_\_

Land Owner (if different from above) \_\_\_\_\_

Permit Requested For: \_\_\_\_\_

911 Site Address or Adjoining 911 Address: \_\_\_\_\_

Do you use a Right-Of-Way across someone else's land to reach your lot? \_\_\_\_\_

Type of Structure: (circle one) Manufactured Home, House, Modular Home, Site Built House

Commercial (Describe) \_\_\_\_\_

Other (Describe) \_\_\_\_\_

Planning and Zoning Department Comments: \_\_\_\_\_

Have discussed zoning requirements with applicant: \_\_\_\_\_

Minimum Lot Size Requirements Met: \_\_\_\_\_

Other: \_\_\_\_\_

Size of Property (Acres or Square Feet): \_\_\_\_\_

List All Structures on the Property: \_\_\_\_\_

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Before A Building Permit Can Be Issued for a Residential or Commercial Site, the following items will be required:

- |                              |  |
|------------------------------|--|
| _____ Erosion Control Plan   | _____ A copy of the septic tank approval |
| _____ Source of Water        | _____ A copy of Highway Entrance Permit  |
| _____ Plans                  | _____ Flood Elevation Certificate        |
| _____ Asbestos Certification | _____ Other                              |

SIGNATURE OF APPLICANT \_\_\_\_\_

SIGNATURE OF BUILDING & ZONING DEPARTMENT EMPLOYEE \_\_\_\_\_