



## **Smyth County**

# **UTILITY OPERATIONS FOREMAN**

### **Water and Sewer Department**

Under the supervision of the County Administrator serves as Department Head for the Water and Sewer Department. Provides responsible skilled work in the operation of water treatment and sewer systems. Work involves responsibility for the operation of the County's water and sewer systems, equipment and lines. Supervises and directs County personnel in daily operations of the systems, inspecting work, and assuring that the department is run in an efficient and safe manner.

**Duties include:** Oversees the daily operation for the County Water and Sewer Department; including daily work schedules of personnel; Ensures there is an adequate supply of water throughout the County and all lines are properly maintained. Oversees the inspection, operation, testing, and maintenance of the water quality and sampling program; Cross-Connection Control Program; water treatment plant; water storage facilities, pumps, compressors, disinfection equipment, automatic actuating equipment, emergency systems, pipe systems, and Supervisory Control and Data Acquisition (SCADA) system. Controls pressure and flow of water in the distribution system; operates pumps, controls, chlorinators and chemical feeders; maintains oil levels and adjusts pumps and machinery; starts and stops pumps; regulates valves and observes flow dials; reads gauges and records information; locates and repairs water leaks; installs water lines and meters using backhoe and other large machinery; oversees the operation of emergency-power generation equipment and the requisition of necessary parts and supplies to run department. Oversees the draws of samples of water for laboratory tests, and makes routine chemical analysis of water samples; adds chemicals to water system in accordance with prescribed standards. Ensures water served to County customers meets Virginia Department of Health standards; ensures compliance with federal, state, and local regulations. Provides information and responds either orally or in writing to the Virginia Department of Health and other agencies regarding water quality, treatment, and distribution issues; prepares and presents a variety of reports. Maintains all sewer lines and pump stations, resolves all sewer flow issues, installs new sewer taps. Receives trouble calls on assigned shift and after hours; Responds to emergencies after regular working hours including nights, weekends and holidays as needed. Assists in the preparation of the annual budget for the department and maintains accountability throughout the year; Coordinates contract work. Other duties as required.

**Education and Experience:** High school diploma or equivalent, plus two (2) years of college coursework in Engineering, Management, Water Treatment or other related courses including (3) three years of experience in water treatment, water quality control, or water production. Extensive experience in water treatment, water quality control, or water production may substitute for the required college coursework. Must hold a valid license as a Water Works Operator as issued by the Virginia State Board of Certification of Water and Wastewater Works Operators (minimum Class III) and a Class A CDL driver's license.

**Salary:** DOQ with full County benefits. **Apply by submitting Smyth County Application to:** Smyth County Administrator's Office, Human Resources, 121 Bagley Circle, Suite 100, Marion, VA 24354. Applications as well as a full job description available online at [www.smythcounty.org](http://www.smythcounty.org) under the Human Resource link. **Deadline for submission:** Position open until filled.